

Paisley Primary School



School Prospectus
2006 – 2007

Dear Parents,

The purpose of this Prospectus is to give you some facts about our school. However, the best way to obtain this information is to come and see for yourselves.



Paisley Primary School is a Community Primary Co-educational day school. There are 10 classes and a 39 place nursery for children aged between three and eleven years of age.

Our aim is to provide the very best opportunities for each child to develop their full potential whether it may be academic, sporting or creative. It is important to us that they enjoy school, work hard and feel a real sense of achievement.

At Paisley we encourage children to care, share and respect, and we strongly believe that if we all work as a team the school will be a happy place where everyone can do their best. It is really important that school and home build strong links together so that we can all achieve the very best for our children.

The information in this booklet is just the first stage of knowing and understanding what is happening in our school. Please take advantage of the many opportunities to come into our school to liaise with staff children and other parents.

We welcome you as parents and look forward to working with you in the future, sharing the responsibility of educating and caring for your child.

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2. Our School Day

Nursery Hours

Morning Nursery 8:50 – 11:20am
Afternoon Nursery 12:30 – 3:00pm

School Hours

8:50 – 3:00pm (children should enter school at 8:45)

Collective Worship

10:10 – 10:30am

Play Time

10:30 – 10:45am

School Lunch Time

12:00 – 1:00pm

Breakfast Club

Breakfast Club is available to all children from 8:00 every morning. A balanced breakfast of cereal and toast with milk, juice or water is available and the children are supervised by our Breakfast Club team until they are taken to their classes for the start of the school day.

Snacks

To promote our policy for Healthy Eating all our children are provided with a piece of fresh fruit at playtime. All children also have access to chilled filtered water throughout the day.

Lunchtime

A full school meal will be available for all school aged children. These are prepared and cooked on the premises and are supervised by a team of Lunch Time Supervisors.

In accordance with our beliefs on Healthy Eating all our meals are well balanced and nutritious.

We encourage all our children to eat well and praise an empty plate.

Children are able to bring a packed lunch to eat on the premises but we do ask that you provide food that is healthy and balanced. We do not allow sweets or chocolates at lunchtime.



3. Our School Aims

We believe that a school should have a happy, friendly, caring atmosphere where mutual respect and consideration for others go hand in hand with the expectation of good standards and attitudes to work. Individual teachers take a responsibility for the social and educational welfare of pupils in their class but everyone in the school takes an active, caring interest in all the children in the school.

Aims

The overall aim of the school is to create an atmosphere of friendliness and confidence where every member of the school community feels they are appreciated, can realize their own potential and make the fullest contribution to the school with due regard to age, status and ability.

At Paisley, emphasis will be placed on the child's all round development. In particular, we aim to help each child to:

- ✓ Be lively, enquiring, imaginative and creative with the ability to question, argue rationally and apply themselves to tasks
- ✓ To develop a reasoned set of attitudes, values and beliefs appropriate to a democratic society
- ✓ To understand the nature of our society, developing respect for those with different religions, beliefs and ways of life.
- ✓ Begin to understand the world in which we live
- ✓ To understand the interdependence of individuals, groups, nations and environment

Our School's Ethos

In order for us to achieve those aims, there are general principles that permeate the curriculum.

- ✓ Everyone is taught as an individual
- ✓ To allow for different rates of progress ensuring children have time and support to achieve their potential
- ✓ Everyone has the opportunity to develop morally, culturally and spiritually.

4. Our School Uniform

Our Governing Body have approved a school uniform for the children attending Paisley Primary School. We feel it helps the children to feel part of the school and creates a pride in their appearance.

Winter Uniform

- ✓ Grey trousers, skirt or pinafore
- ✓ White shirt, blouse or polo shirt
- ✓ Red sweatshirt, cardigan or jumper with school logo
- ✓ Black sand shoes or slippers for indoor wear

Summer Uniform

- ✓ Red and white check dress
- ✓ White shirt, blouse or polo shirt
- ✓ Grey school shorts
- ✓ Black sand shoes or slippers for indoor wear



If you have any enquiries about school uniform, please see Mrs Silburn at the school office, who will be pleased to help.

PE Kit

Children will need a plain white t shirt and navy shorts. Unless outdoor, children will do PE bare foot as this improves the grip needed on apparatus causing fewer accidents. Trainers and a track suit or jogging suit are needed for outdoor PE.

Jewellery

For health and safety reasons the only jewellery permitted are stud earrings and a watch. All other items must be removed before school. For PE, stud earrings must be removed.

Lost Property

Please write your child's name on all items of clothing brought to school. This won't stop it getting lost but it will find its way back more quickly!

5. Our Behaviour Policy

Good behaviour has a high priority in our school, as it is essential if children are to learn. We believe that good behaviour is best achieved through self-discipline and respect for others. We encourage this by rewarding good behaviour at all times.



We reward good behaviour in many ways, including a smile, positive comments and more formally with stickers and certificates. Most of our children respond well to this system but any inappropriate behaviour is dealt with quickly, firmly and fairly. Parents are informed at an early stage and we welcome your support in dealing with behavioural issues. Further information on behaviour can be attained from the Behaviour Policy. Please look on our website or ask in the Office for a copy.

Bullying

We consider bullying to be a very serious matter and deal with it promptly whenever it arises. We have a policy for dealing with bullying and we try to make sure that our response is swift and consistent.

6. Curriculum Information

Class Organisation

In delivering the school curriculum we have adopted a subject based approach whereby each subject is taught separately. This does not exclude cross curricular links but uses them to support each area taught.

Children are usually seated in groups to foster team work and speaking and listening opportunities, to further develop their understanding of the subject taught.

Curriculum

Foundation Stage

The children in the nursery and reception follow the Foundation Stage Curriculum specifically designed for children in their early years of education. They are taught through play and their activities are based around first hand experiences and experiential learning. They are encouraged to be enquiring, inquisitive and independent learners. The six areas of learning are: - Personal, Social and Emotional Development, Communication, Language and Literacy, Mathematical Development, Knowledge and Understanding of the World, Physical Development and Creative Development. When all these areas of learning are combined, it provides a firm foundation on which their future education can be built.



Key Stages 1 and 2

The children from Years 1 to 6 are taught using the National Curriculum. The Core subjects are English, Maths, Science and ICT and the Foundation subjects are Art, Design Technology, Geography, History, Music and PE. In addition Religious Education and Personal, Social and Health Education and Citizenship are also offered as part of the school curriculum.

While coverage of the National Curriculum forms an essential part of our work, our aim is to consider the all round development of the children and therefore we place considerable importance on the moral, social, physical and aesthetic development as well as the intellectual process. The children will be taught using a variety of different techniques including whole class, small/large groups and individual.

We treat all our children as individuals and prepare suitable work accordingly. Our high proportion of teaching assistants allows us to give the children appropriate levels of support depending on their individual needs.



Key Stage 1 SAT's Results

See attached sheet

Key Stage 2 SAT's Results

See attached sheet

7. Other Curriculum Information

Sex Education

We provide a programme of sex education as part of our Personal, Social and Health Education curriculum. The subject is dealt with in a factual and sensitive way. Parents have the right to withdraw their child from these lessons but there are elements of sex education taught through the science framework and children cannot be withdrawn from this part of the curriculum.

Special Educational Needs

We aim to give every pupil the opportunity to experience success in learning and to achieve as high a standard as possible. All children will be taught to the standard of their own ability whether that be higher or lower than the national expectations. Support will be offered through an Individual Educational Plan written by the Special Educational Needs Coordinator (SENCo) in conjunction with the class teacher and the parents. Classroom Assistants will also support any child with an IEP at appropriate times during the school day.

Assessment

This is an integral and essential part of our teaching and learning and is carried out on a continuous and daily basis. Good assessment informs the teachers of each child's strengths and weaknesses and what the child needs to learn next.

In addition to this, statutory, formal assessments are completed at the end of each phase of learning, namely Reception, Year 2 and Year 6. Optional assessments are also completed in other year groups throughout the year.

Assembly

We have an act of Collective Worship everyday, as whole school or in year groups. There may be a discussion and often there is time for reflection. If you wish your child to be withdrawn from these assemblies, please contact your child's teacher or the Head Teacher and alternate provision will be made.

Home School Agreements

We have drawn this agreement up in consultation with staff and Governors. The Home School Agreement explains the aims and values of our school. It clearly states the responsibilities of the school, parents and child. Children achieve more when schools and parents work together as a team and this is an aim for us at Paisley. Each parent has an opportunity to sign this form as their child enters school.

Homework

We greatly value parents support of homework and, in line with Government recommendations, we have produced a Homework policy, copies of which are available from the school office.

Educational Visits and Extra Curricular Activities

Educational visits play an important part in the school's curriculum and are a feature of our school life. They are mainly day visits but a residential visit is arranged for Year 6 children. You will be invited to contribute towards the cost of the visit but all visits are subsidised by significant fund raising throughout the year.

There are a number of clubs and activities arranged for after school. These are supervised and arranged by staff and include football, rugby, netball and country dancing. Please enquire at the school office if you wish your child to participate.

8. General Information

Illness

There are numerous staff trained in basic first aid procedures and two staff trained to a higher level. If your child becomes unwell or injures themselves at school, we will make them as comfortable as possible until we are able to contact you. It is extremely important that we have your current address and telephone numbers. Please ensure that if you give a mobile as your emergency contact, it is switched on during the school day. We will also need an alternative emergency contact for when you are unavailable. Please remember to tell us if any of these details change so that we can always reach you as quickly as possible.

Medicines

For safety reasons we prefer not to have medicines in school, but there are obviously times when this is unavoidable. If your child suffers from asthma or any condition requiring regular medication whilst at school, please discuss this with Mrs Silburn at the school office. At times, children may need a short course of medication prescribed by your doctor. If this is required during school hours please see Mrs Silburn. We will ask you to complete an authorisation form for every medicine your child needs to take whilst they are at school. Please do not send medicines with your child.

Absences

We have a system for checking absences each day. If your child is unable to attend school for any reason, please contact the school before 9.15a.m. on 355984 to authorise their absence or send a note to the class teacher. If you do not contact us we will try and telephone you or write to you to confirm the reason for your child's absence. Where possible please try to make routine appointments and check ups during school holidays or after school hours.

Some children are absent during school time for family holidays. It is very important that your child misses as little time as possible at school as they follow the National Curriculum However, we realise that because of work commitments this may not always be possible. If you cannot avoid taking holidays during term time, please complete a holiday form from the school office. A maximum of ten days can be authorised in any school year. Any holidays taken over this amount will be classed as unauthorised and noted on your child's school record.

School Health Service

Children are usually given a medical check during their time at primary school. You will be invited to attend to discuss any medical concerns you may have. Hearing and vision checks are carried out by the school nurse from time to time and you will be notified if any problems are found. If you have any concerns regarding your child's health please see Mrs Silburn who will be able to put you in touch with the school nurse.

Child Protection

We are required by the local authority to report any concerns we may have to the Social Services where it appears a child may have been abused.

Attendance

Our target for attendance is 95 per cent as set by the authority. Currently our attendance is 93 per cent. We are constantly working to raise attendance and by working closely with parents, we know we can achieve this with your help and co-operation.

Charging Policy

No child can be refused access to a school trip during school time because they cannot afford the cost. Parents are asked to pay a voluntary contribution to the cost of the trip. However, if the number of contributions is so low that the majority of the cost of the trip has to be met by the school, then the trip may have to be cancelled.

Formal Complaints Procedure.

If you have any concerns regarding your child's education, as a first step you should discuss this with your child's class teacher. If you are still concerned after talking to the teacher, you can make an appointment to see the Headteacher. We will do all we can to resolve any problems and to ensure you are happy with the education your child receives in our school.

9 School Term and Holiday Dates. September 2006 – September 2007

Autumn Term 2006

School Re –opens Tuesday 5 September 06

HALF TERM

School Closes Friday 20 October 06
School Re-opens Monday 30 October 06

CHRISTMAS

School Closes Wednesday 20 December 06

Spring Term 2006

School Re-opens Thursday 4 January 07

HALF TERM

School closes Friday 9 February 07
School Re-opens Monday 19 February 07

EASTER

School closes Friday 30 March 07

Summer Term 2006

School Re-opens Tuesday 17 April 07

MAY DAY

School closed Monday 7 May 07

HALF TERM

School closes Thursday 24 May 07
School Re-opens Monday 4 June 07

SUMMER HOLIDAYS

School closes Friday 20 July 07
School Re-opens Tuesday 4 September 07

DISCLAIMER

The information supplied in this document is believed to be correct at the time of printing. The Head Teacher, Governors or Education Authority may make any decision relating to the school as they see fit. Any such decisions may affect the accuracy of the contents of this publication.